

### DESIGN REGISTRATION POLICY

Under the Workplace Health and Safety Regulations, Boom Type Elevating Work Platforms (EWP) are required to be design registered and the design registration number (DRN) must be provided to a person who has management or control of the EWP manufactured to that design.

The regulations do not require that the registration document issued by the Regulator is provided.

Even though an EWP may have the same model number as an EWP which is design registered, it does not mean that it was manufactured to the same design and therefore the DRN does not necessarily apply. In other words, the person to whom the design registration document was provided (the applicant) is the only person who has the knowledge and can state whether the DRN applies to any particular EWP.

Therefore when a design registration number is provided to a person who has management or control of the EWP the EWPA recommends that the design registration number is provided in the form of a certificate with the following additional information:

- Name of the applicant to whom the design registration document issued by the Regulator was provided
- Name of the manufacturer
- Description of the plant
- Model number
- Serial number(s) of the plant to which the design registration number applies
- Statement to the effect that the certificate applies only to plant with the model number and serial number(s) listed

Because the Design Registration document does not contain specific information relating to serial numbers, the design registration document should not be provided. A sample certificate is provided below.

### STATEMENT OF DESIGN REGISTRATION

This is to certify that the Boom Type Elevating Work Platform(s) listed below is/are design registered under the Workplace Health and Safety Regulation.

Applicant: ..... Manufacturer: .....

Model Number: ..... Design Registration Number: .....

The Design Registration Number applies only to those EWPs with serial numbers listed and which have not been modified in any form outside the knowledge or control of the Applicant.

Serial Numbers(s) *Example: 123456768 to 22345678* .....

Issuing Authority: *Example: Workcover NSW* .....

Name of person authorised to issue this certificate: .....

Email: ..... Mobile: .....

Signed: ..... Date: .....

**The Applicant reserves the right to issue additional certificates from time to time.**